



Staff Request From

Requested By:

Company:

Email:

Phone (with area code):

Event Date (month, day, year):

Event Start Time:

Event End Time:

Event Address:

Number of Guests:

Event Details/Type of Function & Service:

Onsite Contact (name & number):

Please indicate the number of each type of staff required (if other staff or services required not listed please add to notes or in body of email).

Supervisors:

Bartenders:

Waitstaff:

Bussers:

Labour Staff:

Kitchen Assistance:

Cooks:

Host/Greeter:

Coat Check:

Ticket/Cashier Staff:

Administrations:

Event/Promo Staff:

Models:

*Total Number of Staff Requested:

Uniform/Attire:

Special Instructions:

Additional Notes:

Please indicated whether or not you would like a quote or to process immediately:

❖ **IMPORTANT!**

If your event is a ***last minute*** order (eg. your event date is less than 48 hours away) ***please text*** at **(289) 339-4247** upon submitting your request form to ensure we can accommodate your event.

Please submit form to teri@theariesgroup.com or info@trx-management.com

Please note: All our Bartenders are Smart Serve Certified.

Thank you for your request and we look forward in making this event a very successful one for all!!